

DBA SUBJECT FILE COPY

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OIT-0705-87  
25 September 1987

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration  
Administrative Officer, DCI

FROM: Edward J. Maloney  
Director of Information Technology

25X1 SUBJECT: Request for Approval to Incur Expenses Under

25X1 1. Approval is requested to incur expenses allowed under

25X1 2. I believe the expenditure of appropriated funds is authorized under  for the costs for coffee, to be held in the OIT Conference Room, and lunch to be held in the Director's Dining Room on 6 October 1987 for the purpose of the inaugural meeting of the Office of Information Technology Industrial Advisory Board.

3. Designated Officials present including their titles and organizational affiliation will be:

Dr. Solomon J. Buchsbaum,  
Executive Vice President  
Customer Systems, AT&T Laboratories

Mr. Robert D. Williams,  
Vice President and General Manager  
Federal Systems Group  
TRW

Mr. Norman Augustine  
President and Chief Operating Officer  
Martin-Marietta

Mr. Richard D. Boucher  
Vice President, Corporate Programs  
INTEL Corporation

Mr. Robert L. Dryden  
President,  
Boeing Computer Services

Mr. Frederick A. Wang  
President and Treasurer  
Wang Laboratories, Inc.

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6. I certify that the attendance of the individuals listed in paragraph 5 is considered essential to the conduct of official Government business and further, that the meeting will facilitate the accomplishment of the DCI's duties and responsibilities. In view of the importance of the meeting, it is recommended that the lunch be held in the Director's Dining Room.

7. The estimated cost of these functions is \$300.00.

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Edward J. Maloney  
Director of Information Technology

CONCURRENCE:

25X1



Deputy Director for Administration

22 SEP 1987

I certify the availability of funds in the amount indicated in paragraph 7

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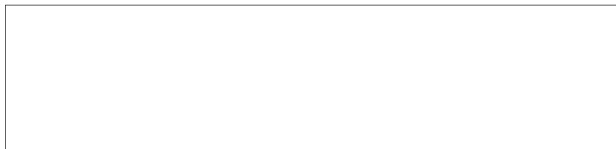


Budget and Fiscal Officer, DCI

SUBJECT TO THE AVAILABILITY  
OF FY 1988 FUNDS.

APPROVED:

25X1



Executive Director

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